TERRA NOVA HS TIGER BAND HANDBOOK 2018-2019

INCLUDES...

POLICIES AND SCHEDULES

FINANCIAL COMMITMENTS FUNDRAISING

FORMS
STUDENT CONTRACT
UNIFORM INFO & ORDER FORMS
MEDICAL RELEASE FORMS
PRACTICE RECORDS

AND MORE

Mr. Brian Lewsadder, Director

PREFACE

This handbook has been written for the Terra Nova High School Band students and their parents. It is full of information regarding the various phases and activities of the band program at Terra Nova High School.

All students and their parents are urged to read the entire booklet to avoid conflicts and gain a better understanding of how the instrumental music department works as well as the role of the Booster organization. Feel free to call Mr. Lewsadder at (650) 655-7648 when you have a question or a concern. Communicating with one another can help prevent misunderstandings and conflicts.

It is impossible to anticipate every situation that might occur and write a policy for it. The spirit of this handbook is to give you an idea of how our music department functions and to show how interdependent students are with one another. It takes everyone working together and understanding the need for 100% participation all the time by all students for music to be created. Remember, it only takes one sour note to cause dissonance in music. In kind, it only takes on student missing to throw off the entire performance or rehearsal. Let's all be aware that time, for us all, is precious.

For many younger students and their parents, the concept that the benefit of the group takes precedence over the benefit of the one may be new. Growing up and realizing that he individual revolves around the world he/she lives in, rather than the world revolves around the individual, is to mature towards adulthood. Students involved in team activities like band realize that cooperation, commitment, loyalty; and at times, self-sacrifices are necessary to achieve what is best for the group.

Together we can create the greatest music product and continue the tradition of music excellence at Terra Nova High School.

NOTE:

When you see the word BAND it refers to both instrumental musicians and colorguard members. Because at Terra Nova High School, we are all one team.

HAVING BAND AND COLLEGE TOO

Research has found that "Students who participate in their school band or orchestra are 52 percent more likely to go on to college and graduate."

High School Requirements:

Below are the requirements for each subject at Terra Nova High School. 5 Credits per semester.

History/Government: 20 Credits English: 40 Credits Mathematics: 30 Credits

Physical Education: 20 Credits Science: 20 Credits Health: 5 Credits
Visual & Performing Arts or Foreign Lang.: 10 Credits Electives: 60 Credits
Career Technical Education: 10 Credits Total: 225 Credits

Sample schedule which includes 4 years of required classes, 3 years of a foreign language, room for AP classes, and 4 years of band:

<u>FRESHMAN</u>	SOPHOMORE	<u>JUNIOR</u>	<u>SENIOR</u>
English	English	English	English
Math	Math	Math	Econ./Gov.
Science	Science	C.T.E	Foreign Lang.
P.E.	PE	US History	AP Music Theory
Health	World History	Foreign Lang.	Elective
Band	Foreign Lang.	Elective	Elective
	Band (o°)	Band (o°)	Band (o°)

Foreign Language Requirement

Almost all colleges require two years, and many recommend three years. Most suggest taking it closest to entering college so that you can continue a year in college and be able to use and speak the language!

Electives

You may notice that seniors will have lots of electives they can chose from in their last year of high school. These classes may be used to pursue interests, take Advanced Placement classes, or more years of a foreign language or theatre or art!

Comments

This gives you a rough idea of how it IS POSSIBLE to have your child get an education that stimulates both sides of the brain, thereby educating the whole child. Let's not abandon the value of creativity and imagination in lieu of machines--we still need the "human factor" in our lives and music is one avenue that gives emotions value.

Let the band director know as soon as a student is having problems in a class. We have many fine tutors available in band. Students are encouraged to do well in all their classes, and where possible, the band director will work with students who need more study time and help with their schoolwork. We want all students to succeed musically AND academically. Grades are important!

MAY

- ORIENTATION FOR EVERYONE -- PARENTS AND STUDENTS MAY 8TH
- Students will receive materials (music to be practiced over the summer)
- Next year's show theme is revealed
- Parents will receive band booster information
- Spring concert and band awards take place on May 10th
- You can receive a school instrument to use over summer one day following graduation.

JUNE

- MINI CAMP JUNE 19 21 for all members
- Section leaders will contact section members at least once this month

JULY

- BAND CAMP FOR EVERYONE JULY 25 AUGUST 4
- New members and leadership attend every day, everyone else starts on July 26
- Section leaders will contact section members at least once this month
- Prepare your music for the upcoming band camp
- Be on the lookout for sectionals this month (check your email, and return phone calls!)
- Start filling out paperwork if you haven't already
- Families donate items for our rummage sale fundraiser
- Band booster board meets

AUGUST

- Band camp continues
- Parents will attend Family day on AUGUST 5th Parent's attendance is **REQUIRED** for students in marching band.
- Students will register for classes. This will usually take place in the morning. Band students have priority with the registrar.
- You can receive a school instrument one day before band camp
- Band booster board meets
- School begins mid-August
- You will receive a syllabus and class expectations will be laid out
- Marching band practice begins first day of school (M-W-F)
- Band plays at welcome back rally
- Super Saturday practice near the end of the month
- Band plays at back to school night
- First booster meeting

Fall Semester

The first 2 months of school seem hectic as we all adjust to new schedules and time commitments. The fall band season is short, but feels overwhelming to new students. November really comes before you know it and it settles down.

WHAT YOU CAN EXPECT (continued) Page 2 of 3

SEPTEMBER

- For all band classes: You will need to have a pencil, instrument equipment (reeds, valve oil, swabs, mouthpieces, etc.), and a folder to store your music
- Trumpet players need straight and cup mutes. Woodwind players need to purchase the correct reeds (Manor Music recommended) and must have 5 at all times
- All purple sheets need to be in by September 1st
- Marching band practice continues M-W-F. Some practices are late at night--so plan accordingly (do your homework before practice!!)
- Football season starts
- Parents and students begin building props for field show
- One or two more Super Saturdays this month
- Fog Fest parade in late September
- Boosters pass budget for the year, and start planning fundraisers

OCTOBER

- Starting to settle into a routine
- Last Super Saturday in early October (depending on need)
- Start on concert music in class
- Football games conclude
- Marching season starts
- Winter fundraiser starts up
- Band plays at rallies
- In class: scales test for non-marchers, and memorization test for marching band students
- Boosters begin organizing Pancake Breakfast fundraiser with Lion's Club

NOVEMBER

- Last couple of band competitions
- Preparing for fall concert begins
- Jazz band starts up after marching season ends
- Students interested in taking part in All-Northern or All-State honor bands submit recordings to Mr. Lewsadder
- Continue to work on theory, rhythm, and music for winter concert
- Marching band plays at 8th grade parent night
- Students begin to sell tickets for quilt raffle

Jazz Band

The jazz band consists of students from Terra Nova High School that wish to partake in playing jazz music in a big band setting. Typically, instrumentation is Saxophones, Trombones, Trumpets, Guitar, Bass, Drumset and auxiliary percussion. Jazz band rehearses on Tuesdays and Thursdays after school. Trumpet players will need to supply a Harmon mute along with their concert mutes for jazz band.

WHAT YOU CAN EXPECT (continued) Page 3 of 3

DECEMBER

- Final preparations for winter concert
- Freshmen to zero period 2 days before the concert
- No zero period for the rest of the week after winter concert
- Students complete scales test for finals
- Winter drumline begins
- Finals for the fall semester
- No final class for zero period band
- Final in concert band will be an opportunity to study for upcoming tests
- No rehearsals over winter break

JANUARY

- Colorguard students not playing instruments must un-enroll from zero period
- First booster meeting of second semester
- Winter drumline rehearsals continue
- New concert music is handed out
- Jazz band continues to rehearse
- Students sell tickets for Pancake Breakfast
- All-Northern Honor Band takes place in Stockton
- Jazz band plays at January Jazz at the Moose Lodge
- Jazz band plays at Pancake Breakfast

Second Semester

This semester starts slow and quiet, gets busy with winter drumline and jazz, and then moves to concert/musical season. Last performance is Graduation when all but seniors perform.

FEBRUARY

- All-State Honor Band takes place in San Jose
- All-city concert in the beginning of the month with the middle schools
- Musical pit rehearsals begin
- Winter drumline begins competitions
- Planning is underway for our big spring fundraiser at Moose Lodge

MARCH

- Winter drumline competitions continue
- New concert music handed out
- Mardi Gras fundraiser in early March
- Discovery music concert in late March
- · Musical pit rehearsals continue

APRIL

- Winter drumline competitions continue, and end with championships
- Spring concert preparation continues
- Musical premieres late April

SO WHAT IS BAND CAMP?

Almost every high school in the country with a marching band program has a "training" camp before school starts. Many go for two weeks, some do a retreat in the mountains, some do just like we do here at Terra Nova High School and have two weeks focusing on marching basics and learning drill. Colorguard members and musicians work together as one team, usually during the afternoon hours. Mornings are usually spent with the colorguard working on their routine and the musicians working on the music. You can clearly see the difference in the students' performance at the end of band camp!

The first three days are critical as they usually set the tone for the entire season. It is expected that ALL band students will attend the two weeks of band camp. A calendar listing of the dates is posted for returning students SIX MONTHS IN ADVANCE. With that much time, planning for family vacations that do not coincide with these dates should not be an issue. Students who do not attend band camp are truly behind those who do, regardless of how many years they have been at TNHS. Their absence compromises the goals of band camp and sets back the overall performance of the band in the first part of our season. These students are expected to put in the extra hours of band camp like the rest of the band, regardless of being excused and that is a huge inconvenience for all. Physical conditioning is a big part of band camp, as is team building, and both take time and energy.

Besides working hard during this time, BAND CAMP IS FUN! It is a time of team building and getting to know everyone. Social activities are included each day, unity games, and awards at the end of the two weeks. School Spirit and Tiger Pride and a respect for school and band traditions, as well as new students getting to know older students and the general layout of the school are all part of the band camp experience.

Our band camp staff is FANTASTIC! We do our best to bring you the best staff available, and this year will be no exception. You won't want to miss what they can give you!

Leadership members work hard over the summer to prepare for band camp. You will be placed in teams with students from other sections of the band and colorguard, with members of student leadership as your "team captains." In the mornings, we are typically indoors, or with our instrumental sections working on music. We always break for lunch at noon for an hour for the students to get something to eat. It is highly recommended that your student brings a lunch from home. There are not that many places to go for lunch in such a short amount of time.

After school starts, usually a month into the school year, we take multiple weekends to get our show together. These practices are usually from 8 am until 5 pm at the school.

POINTS COVERED IN COMMITMENT CONTRACT

To be a member in good standing of the Terra Nova High School Marching Band program, the following criterion must be met:

- 1. Attend and participate daily in class.
- 2. Attend all scheduled rehearsals.
- 3. Attend all scheduled performances.
- 4. Consistently demonstrate a positive, cooperative attitude.
- 5. Demonstrate respect towards others, especially those in authority.
- 6. Adhere to the rules, follow directions, and meet all deadlines.
- 7. Demonstrate commitment and loyalty to other members of the band.
- 8. Maintain school standards of behavior.
- 9. Meet performance standards, i.e. personal appearance, music, uniform.
- 10. Maintain your uniform and equipment in top shape.
- 11. Support the band's need to fundraise.
- 12. Parents will be supportive of the goals of the band program.
- 13. Have no outstanding debts to the band.
- 14. Demonstrate good sportsmanship at all events.
- 15. Represent Terra Nova High School with pride, honor, loyalty, and respect.

NOTE:

When I select team members, I always look for the Three A's: Attitude, Attendance, and Ability. Students with a positive attitude tend to be dedicated, determined, and willing to work hard. Students who continually request to be the exception to the rule and always have an excuse, tend to be "ME-first" players rather than "TEAM-first" players. Band is a team activity. Joining band is joining a team where everyone depends on you. Ability is easy to teach when a student has the right attitude and attends regularly.

COLORGUARD UNIFORMS

Each year, the uniform for colorguard performers changes depending on the show theme. Colorguard members are expected to purchase their uniform through the band. Mr. Lewsadder will be in contact with you regarding how much and when to purchase it. Typically these uniforms cost about \$200. Below is a list of items you will be expected to provide (males will provide a separate set of items--See Mrs. Merkado).

ITEMS WE USE EVERY YEAR:

- Gold Eyeshadow
- Black Eyeshadow
- Foundation/Powder that matches your skin tone
- Eyebrow Filler (if needed)
- Black Eyeliner
- Black Mascara
- Bronzer
- Highlighter
- Setting Spray
- Red Lipstick
- Bobby Pins
- Hair spray
- Black hair ties

In addition to the makeup we use for competitions the following optional items may make your life much easier during marching band season:

- A small duffle bag, with shoulder strap
- A make-up bag
- A pocket mirror

Note: Most stuff you can find at Walgreens, Target, or Wal-Mart. Don't wait until the last moment to get these items, because it has sold out before.

RESPONSIBILITIES OF A MEMBER

The band program at Terra Nova High School forms a vital and important part of the total high school experience. This group represents a large, colorful, visible, and high disciplined segment of the school groups.

School life, and many of the programs and traditions of the school, would seem dull without this presence. The band's appearances at sporting events, concerts, parades, contests, as well as community and civic events, had a great deal of color, spirit, and life to the community.

The main emphasis of the band program is on musicianship and pride of accomplishment, followed closely by citizenship, tradition, morale, spirit, and loyalty. It is the pride of a job well done and the accomplishments achieved that make the sacrifices worthwhile. It is possible, by setting your schedule in a reasonable manner to have a highly successful band career and still maintain high scholastic standing. Students in band who graduate typically attend some of the top schools in the country. The success of the organization will lead to the success of the individual and vice versa. **Welcome to the Terra Nova High School Band!**

As members, we have earned various rights and titles through effective performances and musical contributions to the community. We must temper these right and privileges with several areas of responsibility. There is a saying: *Much is expected for which much has been given*. Privilege comes with responsibility.

RESPONSIBILITY TO OURSELVES: We owe ourselves the benefit of proper equipment and proper lessons. Whenever possible, you should avail yourselves of the best quality instrument you can afford and endeavor to take private lessons. Group lessons at school can only teach at a moderate level. YOU have the primary responsibility for learning and contributing your talent to the group.

RESPONSIBILITY TO THE SCHOOL: The school district provides the necessary setting and facilities for your performances and some of the larger, more expensive equipment. The Band Boosters and our students help offset the expense for many of our large purchases. We then, have an obligation to provide the best performances for the school, community, and citizens of our area. This means, you agree to GIVE UP SOME OF YOUR FREE TIME ON HOLIDAYS AND VACATIONS FOR THE ENTERAINMENT OF OTHERS. IT ALSO MEANS THAT IF THE SCHOOL OWNS YOUR INSTRUMENT, YOU ARE WILLING TO TAKE PROPER CARE OF IT—INCLUDING REPAIR OR REPLACEMENT IF NECESSARY.

RESPONSIBILITY TO MUSIC AS AN ART FORM: The performing arts have always been a vital part of humanity. YOU possess a very special talent. You now have the obligation and responsibility to use that talent for the betterment of your community and your country.

RESPONSIBILITY TO EACH OTHER: Getting along with each other in our complex society is indeed a difficult task all by itself. You have the obligation and responsibility to respect the rights of others. Antisocial behavior will only breed the same from others. Excessive talking, rumors, bad manners, talking insultingly about another, are all examples of antisocial behavior. Both in and out of uniform—treat others as you wish to be treated.

RESPONSIBILITY FOR PROMPTNESS/COMMITMENT TO THE PROGRAM: These are two essential facts vital to the success of the organization. Many times we are leaving the area to perform. It is obvious that if you are late, you are left behind. YOU MUST arrange your schedule so you are able to honor your commitment to the performing groups. Loyalty, honesty, and commitment are valued components of a music program. It is up to you to recognize that the decisions you make affect the entire band program. Consider this before making other commitments that can adversely affect others. Remember – To be early is to be on time – to be on time is late – and to be late is unacceptable.

FINANCIAL RESPONSIBILITY: This is a serious problem throughout our society. We must be responsible for the costs of the uniforms and equipment, as well as transportation and maintenance of equipment. While we receive some financial support from limited school funds, it is not nearly enough to support the program to the extent that he community and the member themselves deem necessary. We have a very active, supportive booster organization. We expect your parents to join this group and to help with its activities. The students are responsible for several fundraising events each year and for taking care of their donation listed on the purple forms. It is reasonable to expect each member to participate equally in these projects or to donate an amount of money to the band boosters to equal the profit that would be generated had he or she participated.

RESPONSIBILITY FOR ATTENDANCE: Attendance at regularly scheduled rehearsals and performances is required for membership in the program. Absences are permitted in the event of PERSONAL ILLNESS OR DEATH IN THE FAMILY. Excessive absence even for these reasons will cause severe problems and will result in loss of position or rank within the organization. All absences should be presented in writing in advance. A parent phone call to the band office to confirm the absence, especially when kids leave school ill or are going to be absent from a performance because of illness is expected. Failure to appear at a scheduled practice or performance without proper notice will result in placement on inspection or a suspension from the performing group. It is impossible to "make up" a performance, and the other members carry an extra burden because of someone else's inconsideration.

As a student member of the TN Performing Arts Department, understand that performance culminates everything we work so hard at during the year. It is therefore, essential to your fine arts education that you experience the performance of your art.

ATTENDANCE POLICY

In addition to Terra Nova High School's attendance policy that is applied school wide, band has additional attendance policies that must be observed by every member for the success of the entire group.

REHEARSALS

SCHEDULED REHEARSALS

Definition:

These are defined as those rehearsals that are on the calendar or posted in class by the Band Director with a minimum of one week's notice.

Policy:

Students are expected to attend all scheduled rehearsals in their entirety. Everyone must understand that a band is a complete team effort and rehearsals are an integral part of the group's activities. When someone misses a rehearsal, even though they may feel their part is unimportant, the result is the rehearsal is compromised and everyone stuffers.

EXTRA REHEARSALS

Definition:

These are rehearsals that fall outside of the normal rehearsal schedule. These rehearsals may be short notice (less than 1 weeks' notice), and do not include section rehearsals. Policy:

Students are expected to attend all rehearsals. However, conflicts that may result when extra rehearsals are called, that cannot be resolved, will be excused when a PARENT notifies the Band Director IN WRITING within 24 hours of rehearsal ANNOUNCEMENT. For example: Receiving a note the day of the rehearsal for something that was scheduled months in advance will not be excused. If in fact it was scheduled months in advance, then adhering to the policy defined above would not be a problem.

SECTIONAL REHEARSALS

Definition:

Rehearsals scheduled by the Band Director, Band Staff, or your student Section Leader, usually held during lunch, or right after school or scheduled rehearsal. Sometimes sectionals are planned by students at a student's house or during vacation periods.

Policy:

Students are expected to attend all sectionals when given a week's notice by their Section Leader and/or Band Director. Occasional conflicts can be excused by notifying the Band Director, or staff or student organizer in advance and in writing.

Extreme Emergencies

Grave family emergencies and illness may be cleared after the fact. It is expected that a simple phone call to the band office at 650-550-7648 can be made prior to the absence letting the Band Director know that the student will be absent. Grave is defined as death or near death situations.

PERFORMANCES

All performances are mandatory. Missing performances will guarantee placement on inspection, and possible removal from the band program. Performances are classified as MAJOR or MINOR.

Policy:

Everyone must understand that band is a complete team effort and performances are integral part of the group's activities. Think of performances as tests or midterms for a class, and cannot be made up or replaced. Each student has a vital part in the process and the performance and all are depending on each other. When someone misses a performance, even though they may feel that their part is unimportant, the result throws away weeks of work and compromises all that the band has depended on. This means the band's performance is less than the best, all other students have added stress because of the changes, and everyone suffers. Much time is spent in class to achieve the proper balance and blend with all students contributing to the end result. When a student is absent, the entire performance is compromised.

When you know you are going to be absent, do the respectful thing, and inform the Band Director, even if you know the absence will be unexcused. Do not "give" your part to some other student. Example: Everyone has a job to do and the coach has worked with all to prepare for the game expecting all players to participate as prepared. A football player could not just give his part of the plays to another player. Show respect.

Definitions:

MINOR PERFORMANCES: Rallies, Assemblies, Sunday performances, some short notice performances, or other performances designated as minor by the Band Director.

MAJOR PERFORMANCES: Evening concerts, band competitions, home athletic events, band festivals, scheduled community performances, and any performances designated major by the Band Director.

Policy:

A student that is inexcusably absent from a <u>major</u> performance will be placed on inspection for the remainder of the season, and may be removed from the band program, at the Band Director's discretion. There is no excuse for missing a major performance.

A student that is inexcusably absent from a <u>minor</u> performance may be placed on inspection for some length at the Band Director's discretion, and will have a long discussion about responsibility and commitment with Mr. Lewsadder in his office.

EXCUSED ABSENCES

Policy:

All approved excused absences must be put in writing by a PARENT and given (or emailed) directly to the Band Director at least FIVE (5) SCHOOL DAYS IN ADVANCE. An excused absence not cleared with a written note in the time period required will become an unexcused absence and the student will receive the consequences listed. Simply turning in a note does not warrant and excused absence. Excused absences are limited and are for sever or grave situations only. After all, it takes ALL members of the band ALL the time to create a quality performance. Quality performances are made in rehearsal.

Illness:

Absences due to serious illness or injury will be excused if the student presents a note form a parent or doctor when the student returns to school. Notes and calls to the school attendance office are not usually forwarded, so be sure to call the band office at 650-550-7648. Minor illnesses such as headaches, sore throats, runny noses, doctor appointments, etc. are unacceptable. Babysitting a sick, younger sibling is not excused.

Having an absence due to an illness can result in your part being replaced. You may or may not be given another part to perform.

MEDICAL APPOINTMENTS

Only emergency medical appointments are accepted on MWF.

When the medical appointment cannot be avoided and the student's health would be seriously jeopardized if not scheduled on Tuesday or Thursday, parents are asked to please call and notify the Band Director.

A note from the doctor to verify the absence is to be turned in the next day following all medical appointments.

SCHOOL SPORTS

Students are encouraged to peruse athletic interests outside of band. Students wishing to participate in sports or school-related activities should check the practice and competition schedules to ensure that they will not conflict with band. If there are conflicts with schedules, notify the Band Director and coach of the team, and they will work out a compromise with the student that is fair. Students will still be expected to attend ALL MAJOR PERFORMACNES if they wish to participate in another activity.

ONCE IN A LIFETIME EVENTS

Performances, by their very nature, require 100% attendance by all. That's why you get a schedule of Saturday events months in advance. Weddings and graduations don't just come up at the spur of the moment. One-time family events, such as weddings or college graduations of immediate family, and the major religious events like Confirmation, are usually excused when the Band Director is notified in writing at least one month prior to the event. Again, this is for immediate family members only: brother, sister, mother, and father. It is impossible to excuse extended family events except in rare cases. Example: My great aunt's wedding; my mother's cousin's sister's graduation. For each family to expect to have even one event of this nature per year is to stretch the spirit of this rule and students would be requested to seek another elective for the next semester or year. We would never be able to perform with 100% of the team. How does one prepare for that?

EXAMS

School exams that cannot be made up any other day will be excused with PRIOR written notice from the teacher/counselor to the Band Director. This should not be a regular occurrence. Think ahead when scheduling college tests such as the SAT or ACT, so that they do not take place on the same day as a competition. Even if you take the test in the morning, you will be tired and mentally drained by the time we start performing. All seniors in all schools who participate in band events have the same needs, and the competitions are full of high school seniors participating and waiving that test date until later. If a student misses a practice or performance for a scheduled test, that absence is unexcused.

FAMILY TRAGEDY

Family tragedies such as death, life-threatening illness, family crisis, and major surgery are excused when for immediate family members. When possible, student or family is asked to notify the Band Director prior to the absence; however, written notification after the absence is accepted.

WORK OR PRIVATE LESSONS

At no time and under no circumstances is working considered an excused absence from scheduled rehearsals or band performances. Babysitting or picking up younger siblings from school is not excused. Students are not allowed to leave performances or scheduled rehearsals early due to work. Arrangements can be made when needed for minor performances and extra rehearsals when advance communication with the Band Director takes place.

NOTE: Most employers in our community work with the schools. Students should communicate prior to accepting a job that they are involved in band. Usually a conflict with work exists only when the student does not communicate honestly or will in advance with the employer, or if a last minute rehearsal is called.

Private lessons are encouraged and it is hoped that all students will take private lessons at least part of each school year. Every effort is made to plan band rehearsals on MWF and to give a calendar out as far in advance as possible so plans can be made to schedule private lessons. Usually Tuesdays and Thursdays are best, with rare conflicts for extra rehearsals or evening concerts.

MEDICAL APPOINTMENTS

Non-emergency medical appointments are not excused.

DISCIPLINE

Band requires everyone to be working towards the same goal 100% of the time. Students who do not abide by the policies and rules that other students are trying so hard to uphold will have to face the outcome of their decisions. When a student breaks a rule, doesn't show up to a practice without a valid excuse, or acts in a way that is deemed unfavorable by the Band Director, the following consequences may take place.

VERBAL WARNING

Most of the time, on the first offence, a student will be given a warning that their actions are not appropriate. Not knowing the rules is not an excuse -- you must know the rules in order to perform with this band! Most of the time, if students forget a rule, and are actually sorry that they made a mistake they will often receive a verbal warning not to do it again.

EXTRA RUNNING/PHYSICAL ACTIVITY

This is the lowest tier of discipline beyond a verbal warning. The Band Director or Staff Members may ask a student or students to "take a lap" if they notice a student behaving in a disruptive or unsupportive manner. Section Leaders and Drum Majors may ask their entire sections to do push-ups, run, plank, etc. as long as the Section Leader and/or Drum Major who requested it does it with the entire section.

INSPECTION

This is a common discipline procedure that **may affect pickup times after practice**. A student will be placed on inspection for missing a rehearsal, having an uncooperative attitude, etc. More information about when a student is placed on inspection can be found in the attendance policy. Students who are placed on inspection will be expected to perform a few extra tasks after rehearsal for 15 minutes. These tasks will usually involve cleaning equipment in the band room, or helping the Band Director with various tasks. The Band Director, Staff Members, and Drum Majors may place students on inspection. Section leaders and drill captains may place band members on inspection with prior approval from the Band Director. The Band Director will have final say on all matters of inspection.

PHONE CALL HOME

The Band Director will sometimes speak directly to a student's parents about his or her behavior.

EXPULSION FROM THE BAND PROGRAM

In the most extreme cases, the Band Director will remove a student from the band program if he deems it necessary for the betterment of the band. It is the band's goal to provide a musical experience for any student that wishes to have music in their lives, but sometimes a student's attitude, behavior, or actions prevent other students from having a good band experience. When that is the case, the Band Director will meet with the student, and try to correct the behavior, action, or attitude. If it persists, it is at the Band Director's discretion to remove the student form the band program. Any money (sans uniform maintenance or equipment) that was paid to the band program for that year will be refunded to the family.

UNIFORMS

Students are expected to follow the uniform standards on separate page.

Each marching band musician will be issued a complete uniform which includes a coat, pants, shako, suspenders, gauntlets, hat box, and uniform bag.

Each musician is to provide his/her own BLACK socks. Black band T-shirts, marching shoes, gloves, band jacket, and gloves are available for purchase through the band. Other items may be necessary for performances.

Colorguard members will be expected to purchase each year's uniform (cost is typically around \$200), nylons, makeup, or other items that may be necessary for various performances. A list of equipment can be found in the "Colorguard Uniform" section of this handbook.

Male concert band members will need to provide their own black tux pants, and if in Symphonic band, a tux or suit jacket. White tux shirts and bowties can be purchased through the band.

Female concert band members in concert band will need to provide their own black dress that falls BELOW THE KNEE when seated. Alternatively, female concert members may wear black slacks and a white formal top. All uniforms must abide by the Terra Nova High School's dress code policy.

Jazz Band members are expected to provide their own BLUE dress shirt and tie (any color).

Marching band uniforms will remain at school and will be loaded on the truck for each performance. Marching band uniforms are not to be taken home without direct permission from the Band Director. If you notice anything wrong with your uniform at any time, notify the uniform manager or Band Director of any problems.

Uniforms are to be hung properly in the uniform bags at all times when not in use. At no time will shoes or food of any kind be allowed in the uniform bags. Students will be given a uniform and uniform bag in good condition. The only items allowed in your uniform bag other than the uniform itself are other light uniform accessories such as gloves, sweatbands, socks, gauntlets, etc. Students returning a uniform bag in anything other than good condition will be expected to pay for its replacement.

10 Steps to Success as a Band Booster

Every year a number of band parents will ultimately begin shaking their heads and muttering to themselves about how they never seem to know what is going on with the band program. They often admit to being *clueless*, *dazed* and *confused* about the many band and booster related activities that seem to come out of nowhere. They feel like they're getting blind-sided when they get a call asking for help on a project that they had no idea was even band related, let alone planned. These parents are simply surviving the experience when they could be flourishing!

Well, despair no longer! There *is* an alternative. By simply following the 10 steps outlined below, you can avoid becoming that dazed and confused parent described above, while at the same time improving your social life and your self-image. Before you know it, you'll be the envy of your friends and neighbors, enjoying all the rank and privileges that come with being an informed and involved Band Booster as your support the Terra Nova Band Program.

- 1. **Stay connected:** The best way to know what's coming up is to check our website, terranovabands.org, and liking our page on Facebook at facebook.com/tnband. Between those sites, and reading the emails from the booster board, you will know what is going on in the band, and what's coming up in the future.
- 2. **Attend regularly scheduled Booster Meetings:** We have regular Booster Meetings every second Tuesday of each month, at 7pm in the band room. The Booster Meetings are usually about 1 to 1.5 hours long. It is at these meetings that our officers get a chance to provide you with a status about their areas of responsibility and answer any questions you may have regarding our booster activities. Mr. Lewsadder will also attend these meetings and can answer any questions relating to the band.
 - We try to keep things humorous and light whenever possible, but the purpose is to give you all the information you could possibly need about upcoming activities. If you come to these meetings, you can't possibly say you didn't know about something. If you rely solely upon your student for information, you will find yourself surprised by something sooner or later.
- 3. **Start now on raising funds for the season:** Becoming a part of a growing an active music program is expensive and intense. Our budget is a challenging on a year when there are no major tours planned. But on a year with a tour, the cost can seem staggering. Many families appear to be in total denial and end up waiting too long before the begin putting money aside. This can be a tragic mistake.
 - You can avoid experiencing a financial meltdown by planning NOW for the future. Between May 10th and August 5th you will have almost three full months to raise money for band fees. If money is no object and you wish to simply write a check on that date, then you have no worries. But if your budget is pretty tight, then definitely volunteer for fundraisers as soon as you can, or hold a desperation garage sale, or consider any other legal activity you can think of to raise money over the next three months. Don't wait!

One more consideration. If you are new to the band program this year, you will likely need to buy some extra materials (e.g., shoes, tux shirts, or pants, a blouse, etc.) and your initial costs will surely be higher than they will be in future years. Please review your handout thoroughly and estimate your total costs. That way you won't be shell-shocked in August and September.

4. Chaperone at least two band competitions in the Fall: One of the most enjoyable parts of being a Band Booster is having a chance to see what all the fuss is about at band competitions. Your students have been working hard all year to become the best musicians they can be. When they travel to bend competitions they get to find out how much progress they're making in relationship to other high school bands. No matter how much time and effort they put in, it is impossible for them to even compete without our help.

Each band competition we travel to generally requires between 15 to 20 parent chaperones for a band the size of the Terra Nova Band. This may even increase as the band continues to grow. Although a number of parents volunteer to go to almost every event, others rarely do, and this is truly unfortunate. Even if your job situation makes it difficult to schedule, try and arrange it so you can chaperone several times during the year. Your kids really want you to see them perform. By volunteering as a chaperone, you will have a direct impact on how well they can do. Get involved! You won't regret it. It can really be exciting, and you will never work with a more dynamic and fun loving group of parents anywhere.

5. Make yourself available when asked to help with special events/projects: As you look at the calendar of events for the band year, you should be impressed with how many activities the band students are involved in. From band competitions to honor bands to fundraisers to football games to jazz band performances to community events... It just seems to go on forever, often over a very short span of time. Many of these events need full blown Booster assistance. Logistical support is just one of the prime directives of a booster program.

We always try and provide opportunities to sign up for events at each booster meeting. But there are often times when we don't have enough volunteers to fully support an event. When this happens, you may get a call from a volunteer coordinator who will ask for your assistance. Please, try your best to arrange your personal schedule to help out. We are all busy and fully understand how difficult it can be to make last minute changes, but without your help we may have to work shorthanded, or worse, cancel an event entirely. This sets the stage for burn out for those who try and do it all. We will make sure that you are fully informed of your duties and provide you with the name of the person you will report to when you volunteer. If we all do a little, no one need to burn out!

6. **Separate your role as a Booster from that of being a Parent:** To avoid unnecessary conflicts and issues during the school year, it is very important that you distinguish your role as a booster from that of being a parent. This is especially important for those who are new to the program. Remember, we are a team of parents

who are here to provide support at band functions and raise money to make it all possible. We are NOT here to redesign the program to meet our individual preferences or to make things easier for us.

You might want to think of it as putting the proper hat on at the proper time. For example, if you have an issue about the policy restricting non-band students from sitting with a friend while at a band competition, or you want to find out why your student can't wear their hair down, or why your daughter can't leave early from an event to drive to her grandma's house, then you need to put on your parental hat and talk directly with Mr. Lewsadder. The Boosters can't help in these instances since it involves your specific child and the policies of the band program. But should you have a question about why the luau fundraiser has to end at such a late hour, or why there isn't more in the paper about the band, or whether we should have a bake sale fundraiser, for those types of issues you can safely put on your Booster hat. Generally, if an issue involves only your child, it is likely a parental issue and you will need to contact Mr. Lewsadder. If it is something that has to do with the entire operation, it may be a Booster issue. If in doubt, you can contact any Booster Board member and they can direct you as needed.

- 7. **Read the regular emails from the Booster Board, Note calendar dates, Ask your students:** While the emails are a good way to contact all Boosters, nothing will ever replace your being at a monthly meeting since it is, by design, one way communication. But refer to it as an aid in planning your schedules. And be sure to ask your student what is happening with the band. Mr. Lewsadder tries to give them everything they will need to know in class each day. But it seems that there is often a disconnect of some kind when it comes to volunteering this information to you the next time they see you. So ask. It can't hurt, and you might find out something before it is too late! You can also stay up to date by checking the calendar on the band website (terranovabands.org).
- 8. **Support your student by attending all performances:** In the past, we have typically had very good attendance at concerts, but poor attendance at marching competitions. Band concerts typically take place on a Wednesday or Friday nights and are located at the Terra Nova High School Theatre. The marching band always travels for competitions. We almost always stay in the bay area, sticking to the south and east bay locations. Coming to your child's performances help demonstrate to them that you believe their efforts are worthwhile and helps them get experience by performing before a larger audience.
- 9. **Consider now becoming a Booster Board member:** Contrary to popular opinion, it is not unrewarding, thankless, or overwhelming to be a board member. And the Board is essential for providing guidance and management for all Booster related functions. If you are skilled in accounting, interpersonal skills, PC skills, sales experience, etc., you might be perfect for one of the board positions. It is highly advisable that you talk to someone on the current board to learn what possibilities there are for you. We will definitely need a number of motivated individuals.

10. **Understand the TEAM vs. ME concept and support it with your student:** The band begins at an individual level, by bringing out the very best each student has within. Then they combine their individual strengths and become a team. The band is far more effective as a group then they are as individuals and what they can accomplish is incredible.

The Terra Nova Tiger Band is built around a foundation with all members present. Any missing players can cause a change to the overall sound and its ability to perform at its peak. The policies and rules for the band are designed to benefit everyone and help make handling a team of teenagers this size manageable. Exceptions may look like no big deal then you think of it as one individual out of a hundred. But that exception for that on individual significantly complicates all aspects of managing an event.

Please support the existing rules and policies by helping your student appreciate this larger picture of being part of a team.

TERRA NOVA HIGH SCHOOL BAND BOOSTERS CONSTITUTION AND BYLAWS

Proposed July 13, 2015

Amended and Adopted August 13, 2015

Article I. Name and purpose of the organization.

Section 1. The official name of this organization is Terra Nova High School Band Boosters (TNBB).

Section 2. The purpose of TNBB is to provide support for the band programs associated with the Terra Nova High School Band including but not limited to Marching Band, Symphonic Band, Jazz Band and Color Guard.

Article II. Membership

Section 1. All parents and legal guardians of current TNHS band students are automatically TNBB members. Alumni and parents of alumni who participate in TNBB functions will be considered members. TNHS administrators are welcome at TNBB meetings and events.

Article III. Officers, Elections, Duties

Section 1. Officer Titles:

President or Co-Presidents - The President will preside at TNBB meetings, write agenda, act as ex-officio members of TNBB committees, audit TNBBoperations consistent with existing bylaws, promote TNBB at TNHS and in community.

Vice President - The Vice President will assist President or act in President's stead if President absent.

Treasurer - The Treasurer will record financial donations and fundraising monies, disburse payment for purchases made by band director or if a member purchases goods for TNBB, keep accurate accountings and records of deposits or transactions, generate monthly reports and an annual report for budget-planning purposes, and prepare a schedule of proposed expenses for board approval. The treasurer will be one of several officers named on the TNBB bank account.

Secretary - The Secretary will record minutes from TNBB meetings, keep computer and hard copies of minutes, maintain physical possession of TNBB paperwork, records, documents and files, and present minutes at consecutive TNBB meetings.

Members at Large- Two additional individuals will be present at TNBB meetings to provide guidance and vote on TNBB business.

Section 2. Quorum

A Quorum for the TNBB Board will be defined as no fewer than three elected officers.

Section 3. TNBB officers will be selected as follows:

On or before the regularly scheduled April meeting of the TNBB, the President and Vice President will appoint a nominating committee comprised of no fewer than four TNBB members. The nominating committee shall accept nominations and recommendations for Board positions, and shall present a slate of candidates with at least one nominee for each position at least one week before the regular May meeting. The TNBB Board elections will occur at the scheduled May meeting.

Section 4. Number of Officers

There will be no fewer than three elected officers. One individual can hold 2 officer positions if needed.

Section 5. Duration of Officer Terms

Term duration is one year. Newly elected Officers replace incumbents as of June 1.

Section 6. Officer Tenure

Individual Office Tenure cannot exceed 2 years with one exception. In the event that no replacement for the Treasurer can be elected, the incumbent Treasurer can be elected for a third term. Alumni and parents of alumni may not hold office for longer than two years after the student has graduated from Terra Nova High School.

Section 7. MidYear Office Vacancy

In the event that an officer vacates a board position, the vacancy will be filled by special vote at the next TNBB meeting by a majority of members present. In the event that officer candidates are not identified by the next scheduled meeting, the board may elect (by majority vote) to call a special meeting or postpone the vote until the next scheduled meeting. The only exception to this rule is in the event that the President's position becomes vacant. In that case, the Vice President will assume the office of President until the conclusion of the election process as stipulated in section 3 and 5. The Vice President position will be filled by the aforementioned process (special election) if needed.

Section 8. Bylaws and Amendments

The TNBB officers and members will follow the bylaws as outlined here. Amendments to the bylaws will be made by a two thirds majority vote of those members present. The intention to have an amendment vote will be announced at the two preceding consecutive regularly scheduled TNBBmeetings.

Section 9. Rules of Conduct at TNBB meetings TNBB will follow Roberts Rules of Order.

Section 10. Voting

- 1. Voting will be made by a show of hands or by voice vote indicating Ayes, Nos or abstention.
- 2. Voting regarding motions other than Bylaw Amendment will be determined by a simple majority.

A secret ballot might be arranged that involves writing on paper and placing the votes into a 'hat'. The Vice President will count the votes.

Section 11. Removal of an Officer

- 1. An officer can be removed from office by a vote of a two thirds majority (of those members present) in the event that the officer is derelict in duties as listed in Article III, Section 1.
- 2. "Derelict" is defined here as failure to attend 70% of scheduled meetings, repeated failure to provide reports as outlined in Article III, Section 1 or other documents (notes or minutes) necessary for the TNBBproceedings.
- 3. To facilitate TNBB proceedings, a special meeting is not necessary to remove an Officer. Voting for removal of an officer can occur at a special meeting or regularly scheduled meeting without prior notice.

Section 12. Indemnification of Officers

TNBB officers are not personally liable for debts of the the Terra Nova Band or Terra Nova Band Boosters.

Article IV. General, special, and annual meetings.

Section 1. Meeting dates:

TNBB will meet the third Tuesday of each month during the academic school year in the Terra Nova Band room.

Section 2. Other meetings (Special, Annual)

Other meetings will be called by either President or co-Presidents as needed for budget planning, grant review, fundraising and other TNBB activities (such as Family Day). Annual meetings (at least one per year)

will be planned to coincide with Family oriented events such as the Ice Cream Social and Family Day.

Section 3. Annual Reports

Annual Financial Reports will be prepared and delivered by the Treasurer for budget planning purposes by the May TNBB meeting.

Section 4. Notification of Meetings

- 1. Notice of time and place of TNBB meetings will be posted on the TNBB website and sent to members via email no more than 10 days prior to the meeting.
- 2. Responsibility for inclusion on email lists falls on the member.

Article V. Expenditure Authorization

This Article intends to provide guidelines regarding use of TNBB funds and grants.

Section 1. Expenditures are to follow the accepted annual budget, except for those passed by TNBB motion and majority vote.

Section 2. Any expenditure in excess of \$200 (not identified on the accepted budget) needs approval by majority vote.

Section 3. Any member or band director seeking reimbursement for TNBB expenditures shall remit a receipt to the TNBB Treasurer.

Section 4. The Treasurer will keep accounts of all deposits and expenditures in the TNBB and TNHS Band accounts.

Section 5. TNBB shall follow accepted accounting practices in all financial record keeping and expenditure of funds.

Article VI. Dissolution

Upon dissolution of TNBB, the board members shall after paying or making arrangements for payment of outstanding expenses including the cost of dissolution, will dispose of all the assets of TNBB for the exempt purpose of TNBB or distribute the assets to

Terra Nova High School as allowed in Section 501(c)(3), or as allowed by current federal and state law. None of the assets will be distributed to any officer.

Article VII.

The TNBB board shall have the power to amend, alter or repeal the bylaws by majority vote.

Adoption of Bylaws					
	TNBB board by re		vote of offic	ers on the date	below:
Title	Date				
Title	Date				
	Date				
	Date				

Title_____ Date____

STUDENT SECTION

Dear Terra Nova High School Band Student:

The Terra Nova High School Band has a proud history and tradition of excellence. As your Band Director, it is my goal to continue adding to that history and tradition. My standards for excellence are high, just as each individual's potential as well as the band's potential for achievement and success is high. We have Spirit and Pride! The Tiger Band is known for its high level of musicianship and its many awards and accomplishments and this year will prove to be no exception!

We are self-funded, relying on student fundraising and a strong, supportive Booster organization to help us cover the expenses of running a full band program. We are proud and privileged to represent our community and our school as we travel throughout Northern California and beyond. It is my goal to develop a real sense of family among band students: colorguard and musicians united as one team and parents working together with the Band Director to support us in achieving our goals.

There are a few things you need to know before participating in band, especially marching band. I want you to be well-informed. Here is some of what you can expect:

- 1. During marching season, which in the fall is between June and December, you will rehearse together outside the school day in the afternoon and evening on Monday, Wednesday, and Friday.
- 2. Marching band is extra-curricular. You do not receive a grade for participating.
- 3. Rehearsals are sometimes repetitive and boring.
- 4. You may sweat when it's hot and freeze when it's cold.
- 5. You will give up 5-7 Saturdays in the Fall and another 5-10 in the Spring if you wish to participate in winter drumline or winter guard.
- Everyone will need to buy your own black marching shoes and pay a cleaning fee for your uniform.
- 7. Almost all of our program costs are funded by students and parents.
- 8. Band Camps are required for participation in the band program at TNHS.
- 9. It's more fun at the beginning and at the end than it is in the middle.
- 10. Marching band members tend to be more responsible and so earn more privileges at school.
- 11. You will learn life skills you can use throughout your life.
- 12. You will make lifetime friends and memories.
- 13. You may even have fun.

Be sure to get all forms in and don't miss any deadlines (there's a lot less stress that way). Carefully read all the enclosed papers, especially the ones you must sign and return to class. You will see that I believe very strongly that attitude, attendance, and ability are most important. And just as I expect your commitment, I give you mine. I'll do my best to give you the best band experience I can. We will all work hard together, play together, sweat and freeze together, learn a lot from each other, grow tired of each other, celebrate our achievements together, and just plain grow together.

I can guarantee you that this experience will be a positive one you will remember for the rest of your life. I look forward to working with you this year. Let's make this a year that raises the bar even more and bests anything Terra Nova High School has ever seen!

ADVICE ABOUT PRACTICE

The more you practice, the better you get, and the more fun it is to play.

- Practice daily for best results.
- Use a metronome.
- Be patient. Even the experts were beginners once.
- Practice slowly. Speed is not your friend. Forcing adds the wrong kind of tension and leads to bad habits.
- Get to know your instrument and treat it like your best friend.
- Clean your instrument every month.
- The lips and facial muscles are delicate and need to be taken care of.
- Practicing regularly will help build up your endurance.
- Take breaks when needed and exercise your fingers by going through fingerings in the tougher section, or work out rhythms and count with a metronome. Finger practice and mental reading are both important.
- Sing your part. Being able to sing what you play is important.
- Be sure to include long tones in every warm-up and practice.

Long Tones

- Start soft and low and build to loud. Watch a second-hand on a clock and work up to 20 seconds on each pitch, while using a steady stream of air.

Range Building

- Go to whisper tones in the low and high ranges of your instrument. Scales work good for this.
- Chromatic scales are good for building range, working up or down in half steps.

Articulations

- Use a variety of articulations while playing rhythms on one note.

Rhythms

- First count the notes in the exercise, then clap or tongue the rhythms, then play the exercises with a metronome, starting on a slow tempo, and getting faster as you get better.

Scale Exercises

- Pick a scale a week at first, going through the major scales around the circle of fifths.
- Play a chromatic scale daily to build flexibility and range.

Intervals

- Start with arpeggios then move to others, both tongued and slurred, up and down.
- Intervals of a 2nd, 3rd, 4th, 5th, 6th, 7th are all spelled out in most method books.

Sight Reading

- Take a new piece or short etude and read it through without stopping, giving it as much as you know. Exercises not yet played in the method book are good for this.

Music From Band Class

- Work through the tough sections that need work. Also, do what will be worked on the next day.

Solo/Ensemble Music

- Be sure to include this. Everyone should have a solo or duet book to play out of.

Cool Down

- Finish with long tones so your muscles can "cool down" and relax.

Chain of Command for Band Field Trips

Band Director

+

Instructional Staff

Head Chaperone

Uniform Manager

Equipment Manager

Bus Chaperones

Chaperones

Chain of Command for Student Leadership

Band Director

Instructional Staff

Head Drum Major

Assistant Drum Major

Drill Captains

Section Leaders

Captain Heads

Seniors

Why I Teach Music

By Daniel R. Mooney

Music is a Science.

It is exact, specific; and it demands exact acoustics. A conductor's full score is a chart, a graph which indicates frequencies, intensities, volume changes, melody and harmony all at once with the most exact control of time.

Music is Mathematical.

It is rhythmically based on the subdivisions of time into fractions which must be done instantaneously, not worked out on paper.

Music is a Foreign Language.

Most of the terms are in Italian, German, or French; and the notation is certainly not English—but a highly developed kind of shorthand that uses symbols to represent ideas. The semantics of music is the most complex and universal language.

Music is History.

Music usually reflects the environment and times of its creation, often even the country and/or racial feeling.

Music is Physical Education.

It requires fantastic coordination of fingers, hands, arms, lip, cheek, and facial muscles, in addition to extraordinary control of the diaphragmatic, back, stomach, and chest muscles, which respond instantly to the sound the ear hears and the mind interprets.

Music is all these things, but most of all, Music is Art.

It allows a human being to take all these dry, technically boring (but difficult) techniques and use them to create emotion. That is one thing science cannot duplicate: humanism, feeling, emotion, call it whatever you will.

That is why I teach music!

Not because I expect you to major in music Not because I expect you to play or sing all your life Not so you can relax or have fun

But -

so you will be human

so you will recognize beauty

so you will be sensitive

so you will be closer to an infinite beyond this world

so you will have something to cling to

so you will have more love, more compassion, more gentleness, more good... in short, more life.

Of what value will it be to make a prosperous living unless you know how to live?



Name: _		
Due Date: _		

Practice Record

120 total minutes a week is required.

	Minutes	
	Practiced	What did you practice (be specific)
Mon.		
Tue.		
Wed.		
Thu.		
Fri.		
Sat.		
Sun		
Sull		
Total		
D C'		D :
Parent Signature:		re:Date: